



Immingham Town Council
 Tel 01469 727272 Email: enquiries@immingham-tc.gov.uk

Room Hire Charges
Fees and Charges from 1st April 2023

	Weekday (No Vat)		Weekend (No Vat)	
	Mon - Fri per hour	Day Rate 8am-6pm	Sat Day per hour	Sat Day 8-4pm
The Burton Hall	Capacity 125			
Charities/Voluntary organisations	£14.50	£140.00	£27.00	£175.00
General Public / Commercial Events	£27.00	£175.00	£28.00	£205.00
Old Library Building	Capacity 50 Seated			
Charities/Voluntary organisations	£12.00	£81.00	£17.00	£115.00
General Public / Commercial Events	£17.00	£115.00	£19.00	£140.00
Council Chamber Meeting Room	Capacity 16-20 Seated			
Charities/Voluntary organisations	£14.50	£75.00	£20.00	
General Public / Commercial Events	£17.00	£80.00	£21.00	

Variation may be required from the above charges and can be determined by the Clerk

All Bookings require a 50% deposit (which is non refundable)

Tea Trolley: Facilities available at a charge of £8.00 plus Vat per session (£9.60 inc)
 Includes: Cups, saucers, spoons and Hot water Flasks/Pots

Tea Trolley: plus Tea /Coffee Milk from £22.00 plus VAT (20-30 Guests) £26.40

Tea/Coffee available per cup from £1.35 ex VAT (£1.62 inc)

Tea/Coffee with biscuits from £1.60 ex VAT (£1.92 inc)

Linen Table Clothes £6.00 per Table